

**CONNECTICUT RESOURCES RECOVERY AUTHORITY**

**FOUR HUNDRED AND FORTY-FOURTH**

**FEBRUARY 26, 2009**

A Regular meeting of the Connecticut Resources Recovery Authority Board of Directors was held on Thursday, February 26, 2009, at 100 Constitution Plaza, Hartford, Connecticut. Those present were:

Chairman Michael Pace

Directors: David B. Damer  
Alan Desmarais  
Michael Jarjura (present beginning 10:34 a.m.)  
Mark Lauretti  
Timothy Griswold  
Theodore Martland  
Raymond O'Brien  
Linda Savitsky  
Steve Edwards, Bridgeport Project Ad-Hoc  
Warren Howe, Wallingford Project Ad-Hoc

Present from CRRA management:

Tom Kirk, President  
Jim Bolduc, Chief Financial Officer  
Dave Bodendorf, Senior Environmental Engineer  
Joe Burgio, Senior Civil Engineer  
Michael Bzdyra, Government Relations Liaison  
Jeffrey Duvall, Manger of Budgets and Forecasting  
Peter Egan, Director of Environmental Affairs & Development  
Laurie Hunt, Director of Legal Services  
Paul Nonnenmacher, Director of Public Affairs  
Virginia Raymond, Senior Analyst  
John Romano, Project Manager  
Mike Tracey, Director of Operations  
Lisa Bremmer, Executive Assistant  
Moira Kenney, Secretary to the Board/Paralegal

Also present were: Miguel Escalera, Esq, of Kainen, Escalera & McHale, P.C.; John Pizzimenti of USA Hauling & Recycling; Jim Sandler of Sandler and Mara; Cheryl Thibeault of Covanta; Jerry Tyminski of SCRRA, and John Ward, Town of Vernon, CT.

Chairman Pace called the meeting to order at 10:04 a.m. and noted that there was a quorum.

**PLEDGE OF ALLEGIANCE**

Chairman Pace requested that everyone stand for the Pledge of Allegiance, whereupon the Pledge of Allegiance was recited.

**APPROVAL OF THE MINUTES OF THE JANUARY 29, 2009, REGULAR BOARD MEETING**

Chairman Pace requested a motion to approve the minutes of the January 29, 2009, Regular Board Meeting. Director Savitsky made a motion to approve the minutes, which was seconded by Director Damer.

The minutes were approved as amended and discussed by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
|                                  |            |            |                |
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Laretti                     | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
|                                  |            |            |                |
| Steve Edwards, Bridgeport        | X          |            |                |
| Warren H, Howe, Jr., Wallingford | X          |            |                |

**PUBLIC PORTION**

Chairman Pace said that the agenda allowed for a public portion in which the Board would accept written testimony and allow individuals to speak for a limit of three minutes.

John Ward, town administrator for Vernon, CT addressed and thanked the Board for their time. He said that it was reported at a Capital Region Council of Governments (hereinafter referred to as "CROG") meeting that the CRRA is contemplating an increase to the tipping fee of the Mid-Connecticut Project to \$70.00 beginning July 1, 2009. He asked the Board to reconsider that decision and/or consider a lesser impact to the tip fee due to the current unprecedented economic situation.

Mr. Ward said that the municipalities are undergoing financial difficulties with the loss of both state and town revenue. He explained Vernon, along with other towns, is looking for any way to save funds. Mr. Ward asked that CRRA look for any other way to offset the need for increased revenue other than increasing the tip fee.

Chairman Pace said that the Finance Committee is doing just that and reminded him that a readjustment was performed the prior year by CRRA in order to reduce the tip fee. He explained the CRRA Board is doing the best it can to reduce costs for the member towns.

Director Lauretti said that he would like to draw attention to the lawsuit that CRRA has been going through concerning the towns. He said if the towns had just followed the lead of the CRRA Board of Directors they would have been the recipient of 100 percent of the funds which were collected by CRRA. Director Lauretti said unfortunately out of the court-awarded \$36 million only \$27 million is going to the towns. He said the towns would have had full use of that money. He said as a chief elected official he can understand Mr. Ward's dilemma and that he must point out that \$9 million of the town's money went somewhere else.

**MOTION TO ADJUST THE AGENDA**

Chairman Pace requested a motion to approve the above referenced motion in order to move directly into Executive Session. Director Martland made the motion, which was seconded by Director Savitsky.

The motion previously made and seconded was unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
|                                  |            |            |                |
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
|                                  |            |            |                |
| Steve Edwards, Bridgeport        | X          |            |                |
| Warren H, Howe, Jr., Wallingford | X          |            |                |

## **EXECUTIVE SESSION**

Chairman Pace requested a motion to enter into Executive Session to discuss pending litigation with appropriate staff. The motion made by Vice-Chairman O'Brien and seconded by Director Savitsky was approved unanimously by roll call. Chairman Pace requested that the following people be invited to the Executive Session in addition to the Directors:

Tom Kirk  
Jim Bolduc  
Miguel Escalera, Esq.  
Laurie Hunt, Esq.

The Executive Session began at 10:24 a.m. and concluded at 11:08 a.m. Chairman Pace noted that no votes were taken in Executive Session.

The meeting was reconvened at 11:09 a.m., the door was opened, and the Board secretary and all members of the public were invited back in for the continuation of public session.

## **FINANCE COMMITTEE UPDATE**

Director Savitsky said that the Finance Committee had met the prior week and had spent quite a bit of time reviewing the proposed MDC budget in addition to the proposed Mid-Connecticut budget. She explained after substantial discussions the Finance Committee did not vote on the resolutions and asked that several changes in the language be done prior to presentation to the full Board.

Director Savitsky asked those present to please review the distributed resolutions regarding the adoption of the fiscal year 2010 recommended Metropolitan District Commission Mid-Connecticut Project annual operating budget. She said that a revised version regarding the responsibilities of CRRA and the MDC to determine the fiscal year 2010 annual operating budget was also distributed.

## **RESOLUTION REGARDING THE ADOPTION OF THE FISCAL YEAR 2010 RECOMMENDED MDC MID-CONNECTICUT PROJECT ANNUAL OPERATING BUDGET**

Chairman Pace requested a motion to approve the above referenced motion. Director Savitsky made the motion, which was seconded by Director Martland.

**WHEREAS**, The Metropolitan District Commission (MDC) prepared a fiscal year 2010 annual operating budget for the Mid-Connecticut Project (the fiscal year 2010 proposed) and submitted such operating budget to the Authority for review on February 2, 2009, in accordance with the requirements of the CRRA/MDC Mid-Connecticut Project Agreement (the "Agreement"); and

**WHEREAS**, upon its review, the Authority determined that the fiscal year 2010 Proposed Administration budget submitted by the MDC included \$8.3 million for a line item entitled MDC Contract Separation Costs, as well as certain other personnel-related

items, which the Authority does not believe fall within its obligation to pay “the actual cost of the services and materials provided” by the MDC under the terms of the Agreement; and

**WHEREAS**, the Authority has revised the MDC budget to delete such separation costs, and has reduced other personnel-related and maintenance costs; and

**WHEREAS**, upon its review, the Authority has reduced the fiscal year 2010 Proposed Waste Processing Facility (WPF) budget submitted by the MDC by a total of approximately \$2.4 million. The reduction reflects a decrease in personnel costs related to pension by \$1.8 million and regular and overtime pay by \$0.3 million, deletion of maintenance costs for treatment equipment by \$0.3 million, and associated indirect costs by \$0.3 million. The Authority has included a contingency fund of \$0.3 million; and

**WHEREAS**, the Authority believes that the MDC annual budget, as revised above and adopted hereby, satisfies the Authority’s obligation to provide for the appropriation of funds to meet its FY 2010 responsibilities under the Agreement;

**NOW, THEREFORE**, it is

**RESOLVED:** That the Board hereby adopts the fiscal year 2010 Mid-Connecticut Annual Operating Budget as submitted by the MDC and revised by the Authority in the form presented at this meeting.

Mr. Bolduc said a big component of the budget is the MDC proposal. He explained after receiving the proposal management met with MDC personnel to ask questions which have still not been answered by MDC. Mr. Bolduc said that CRRA made several adjustments that are specifically detailed in the write-up, most of which relate to the concept of separation costs which total about \$8.3 million. He said the proposed budget for FY’10 contains a number of related items such as pension costs. Mr. Bolduc said the historical pension costs for FY’08 actual were \$497,000, the adopted FY’09 budget was \$565,000, and in FY’10 the proposal is for \$2.6 million. Mr. Bolduc said that management suspected that a majority of those costs concern separation costs, however that can not be determined as no response from CRRA’s inquiries has been received as of yet.

Mr. Bolduc said that after several adjustments the FY’09 adopted budget was approximately \$19 million, the proposal by MDC for FY’10 was \$28 million and management’s recommendation for inclusion in the FY’10 Mid-Conn budget is \$17.3 million.

Chairman Pace said that the number of SWM equipment operator personnel was adjusted from nine down to six. Mr. Bolduc said this is as a result of the landfill closing. He explained two of the individuals who were working at the landfill are now working at the plant as part of the shredding operation.

Vice-Chairman O’Brien asked that it be highlighted in the minutes that bulky shredding is being provided as a service to the Mid-Connecticut towns because the Hartford landfill no longer accepts bulky waste.

The motion previously made and seconded was approved unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
|                                  |            |            |                |
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
|                                  |            |            |                |
| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**ADDITION OF ITEM TO THE AGENDA OF AN ADDITIONAL RESOLUTION CONCERNING RESPONSIBILITIES OF CRRA AND THE MDC TO DETERMINE THE FISCAL YEAR 2010 ANNUAL OPERATING BUDGET**

Chairman Pace requested a motion to approve the above referenced motion to add an item to the agenda. Director Savitsky made the motion, which was seconded by Vice-Chairman O'Brien.

The motion previously made and seconded was approved unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
|                                  |            |            |                |
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
|                                  |            |            |                |
| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**RESOLUTION REGARDING RESPONSIBILITIES OF CRRA AND THE MDC TO DETERMINE THE FISCAL YEAR 2010 ANNUAL OPERATING BUDGET**

Chairman Pace requested a motion to approve the above referenced motion. Director Savitsky made the motion, which was seconded by Vice-Chairman O'Brien.

**WHEREAS**, the Connecticut Resources Recovery Authority (the "Authority") and the Metropolitan District Commission (the "MDC") entered into an agreement executed December 31, 1984 (the "Agreement") that describes the respective rights and obligations of the two parties regarding the operation of the Mid-Connecticut Project's Transfer Stations, Waste Processing Facility, the Hartford Landfill and the transportation system; and

**WHEREAS**, Article III, Section 1 of the Agreement states that the MDC shall prepare and submit an annual budget to the Authority five months in advance of the applicable fiscal year and that the Authority shall adopt an annual budget prior to the first day of the applicable fiscal year; and

**WHEREAS**, Article IV, Section 1 of the Agreement states that the Authority shall pay the MDC "the actual cost of the services and materials provided"; and

**WHEREAS**, Article VI, Section 2 of the Agreement requires the MDC to maintain "complete accounting records" of all transactions and furthermore to provide the Authority with quarterly and yearly reports that "shall include sufficient information to allow the Authority to verify the costs of services actually performed during the period covered"; and

**WHEREAS**, the service district served by the Mid-Connecticut project is currently enduring a significant and sustained economic recession that continues to severely affect the customers of the Mid-Connecticut Project; and

**WHEREAS**, the Board of Directors of the Authority aggressively seeks to provide the Mid-Connecticut Project member towns with the lowest possible tip fee for fiscal year 2010, especially in light of the economic recession;

**NOW THEREFORE, it is RESOLVED:** That the Authority President provide a copy of this Resolution to the CEO of the MDC and urge the MDC revisit page B-3 of the MDC's 2009-2010 Mid-Connecticut Project Annual Budget and eliminate the proposed salary increases of 3.55% and 3.95% which are excessive and unacceptable in light of the economic recession; and

**FURTHER RESOLVED:** That the MDC also be requested to revisit the entire proposed budget seeking reductions to assist the Authority in reducing the FY 10 tip fee for participating communities; and

**FURTHER RESOLVED:** That the MDC be pressed to provide the Authority with any and all previously requested information regarding budget and actual cost data so that the Authority's Board of Directors may adequately consider the proposed fiscal year 2010 budget; and

**FURTHER RESOLVED:** That the MDC be exhorted to adhere to the spirit of the administrative and operating standards and level of fiscal responsibility vested in both parties under the Agreement.

Chairman Pace said that he would like a letter to be sent on behalf of the CRRA Board to the member towns detailing the Board’s efforts to keep costs low and the tip fee as low as possible.

Vice-Chairman O’Brien said the intent of the resolution is to encourage MDC to keep their costs low in order to further reductions for the member towns.

The motion previously made and seconded was approved unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
|                                  |            |            |                |
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
|                                  |            |            |                |
| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**RESOLUTION REGARDING THE APPROVAL OF THE FISCAL YEAR 2010 MID-CONNECTICUT PROJECT OPERATING AND CAPITAL BUDGETS AND TIP FEES**

Chairman Pace requested a motion to approve the above referenced motion. Director Savitsky made the motion, which was seconded by Vice-Chairman O’Brien.

**RESOLVED:** That the proposed fiscal year 2010 Mid-Connecticut Project operating budget be adopted substantially in the form presented and discussed at this meeting;

**FURTHER RESOLVED:** That the following tip fees be adopted for fiscal year 2010 operating budget; and



| <b>WASTE STREAM</b>                       | <b>PER TON TIP FEES</b> |
|---|-------------------------|
| Member and Commercial Solid Waste Tip Fee | \$ 70.00                |
| Spot Solid Waste Tip Fee                  | Market Rate             |
| Non-Processible Waste                     | \$85.00                 |
| Ferrous Residue                           | \$40.00                 |
| DEP Certified Soils /Cover Material       | Market Rate             |
| Recycling Tip Fee                         | \$0.00                  |

**FURTHER RESOLVED:** That the President is hereby authorized to approve the use of funds from the following Mid-Connecticut Project Reserves, as appropriate, to pay for costs and fees incurred during fiscal year 2010 in accordance with the capital budget adopted pursuant hereto, substantially as presented and discussed at this meeting, provided that all purchases of goods and services shall comply with the requirements of the Authority's Procurement Policy:

- Rolling Stock Reserve
- Hartford Landfill Closure Reserve
- Hartford Landfill Post Closure Reserve
- Ellington Landfill Post Closure Reserve
- Jets/EGF Reserve
- Facility Modification Reserve

Director Savitsky said that the Finance Committee had engaged in extensive discussion and review of this resolution. She explained she had asked Mr. Bolduc to look at the effects on CRRA if the net cost of operations were further reduced to achieve a tip fee of \$69.00.

**AMENDMENT TO THE MOTION**

Director Desmarais made a motion to discuss amending the Mid-Connecticut Project Budget to establish a tip fee of \$69.00. The motion to amend was seconded by Director Savitsky.

Chairman Pace said it was his understanding that Director Savitsky was suggesting the resolution contained in the package be amended in order to reduce the \$70.00 Mid-Connecticut Project tip fee to \$69.00. Director Savitsky said that was correct.

She asked where the reduction in the net cost of operations would be if the \$69.00 tip fee was put into effect.

Mr. Bolduc said that \$750,000 of additional reductions is necessary to effectuate a \$1.00 reduction in the tip fee. He suggested reducing the legal budget by \$544,000, reducing the contingency fund by \$100,000 and reducing the marketing for regional recycling by \$100,000. He explained these reductions (although containing some risk) would allow for the reduction in the tip fee.

Chairman Pace asked if MDC reduced costs whether that reduction would allow for a possible further savings. Mr. Bolduc said that if that was possible such a surplus would be present in the FY' 11 budget.

Director Jarjura asked how the \$69.00 tip fee compared to the private sector. Mr. Kirk said that is a difficult question to quantify. He said the tip fee is very similar to the charges from years past, however the recession and the reduction in the amount of capacity are lowering the price as spot waste is very low. Mr. Kirk said that it is important to note that CRRA is within its \$75.00 limit for maintaining its contract with haulers. He said on an annualized basis CRRA is well within the market range.

Director Desmarais asked whether these estimated reductions are still within the net cost of operations CRRA is required to set the tip fee by. Mr. Bolduc said that he was correct considering the risk of any budget to change.

Director Edwards said that Wheelabrator's Bridgeport tonnage is way down and that it had actually run out of waste at one point.

Director Jarjura asked whether CRRA has been exploring any business opportunities and possible areas of revenue. Chairman Pace said that there are several items of discussion which will be brought up in upcoming meetings.

Director Desmarais asked if MDC's budget could be reduced would CRRA further reduce the tip fee. Mr. Kirk said that the answer was yes.

**PASSAGE OF AMENDED MOTION**

Chairman Pace requested a motion to approve the above referenced motion. Director Savitsky made the motion, which was seconded by Vice-Chairman O'Brien.

**RESOLVED:** That the proposed fiscal year 2010 Mid-Connecticut Project operating budget be adopted substantially in the form presented and discussed at this meeting;

**FURTHER RESOLVED:** That the following tip fees be adopted for fiscal year 2010 operating budget; and

| <b>WASTE STREAM</b>                       | <b>PER TON TIP FEES</b> |
|---|-------------------------|
| Member and Commercial Solid Waste Tip Fee | \$ 69.00                |
| Spot Solid Waste Tip Fee                  | Market Rate             |
| Non-Processible Waste                     | \$85.00                 |
| Ferrous Residue                           | \$40.00                 |
| DEP Certified Soils /Cover Material       | Market Rate             |
| Recycling Tip Fee                         | \$0.00                  |

**FURTHER RESOLVED:** That the President is hereby authorized to approve the use of funds from the following Mid-Connecticut Project Reserves, as appropriate, to pay for costs and fees incurred during fiscal year 2010 in accordance with the capital budget adopted pursuant hereto, substantially as presented and discussed at this meeting, provided that all purchases of goods and services shall comply with the requirements of the Authority's Procurement Policy:

- Rolling Stock Reserve
- Hartford Landfill Closure Reserve
- Hartford Landfill Post Closure Reserve
- Ellington Landfill Post Closure Reserve
- Jets/EGF Reserve
- Facility Modification Reserve

The motion previously made and seconded was approved unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
|                                  |            |            |                |
| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**ORGANIZATIONAL SYNERGY & HUMAN RESOURCES COMMITTEE**

Director Damer said that the Human Resources Committee was requesting that the Board table the Employee Severance Policy until further edits and adjustments are made.

**MOTION TO TABLE APPROVAL & ADOPTION OF A SEVERANCE POLICY**

Chairman Pace requested a motion to approve the above referenced motion. Director Damer made the motion to table, which was seconded by Vice-Chairman O'Brien.

**RESOLVED:** That the Severance Policy be approved as presented by the Organizational Synergy & Human Resources Committee.

The motion to table was approved unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
|                                  |            |            |                |
| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**RESOLUTION REGARDING MARKET PROGRESSION ADJUSTMENT FOR THE DIRECTOR OF OPERATIONS**

Chairman Pace requested a motion to approve the above referenced motion. Director Damer made the motion.

**RESOLVED:** That the salary for the Director of Operations be adopted as presented and discussed by the Organizational Synergy & Human Resources Committee.

Director Damer said that the Human Resources Committee had reviewed this item extensively and was recommending that the CRRA Board adopt the resolution.

Chairman Pace said that it was his understanding that this item was also going to be tabled.

**WITHDRAWAL OF MOTION**

Director Damer withdrew his motion.

**MOTION TO TABLE MARKET PROGRESSION ADJUSTMENT FOR THE DIRECTOR OF OPERATIONS**

Chairman Pace requested a motion to approve the above referenced motion to table. Director Damer made the motion to table, which was seconded by Vice-Chairman O'Brien.

The motion to table was approved unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
|                                  |            |            |                |
| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**RESOLUTION REGARDING THE REFURBISHMENT OF STEEL PAN CONVEYOR CV-101 AT THE MID-CONNECTICUT WASTE PROCESSING FACILITY**

Chairman Pace requested a motion to approve the above referenced motion. Vice-Chairman O'Brien made the motion, which was seconded by Director Martland.

**RESOLVED:** That the President is hereby authorized to enter into a contract with Lydon Millwright Services, Inc. for refurbishment of steel pan conveyor CV-101 at the Mid-Connecticut Waste Processing Facility, substantially as discussed and presented at this meeting.

Vice-Chairman O'Brien said this item involves the continuation of work which was authorized by the CRRRA Board. Mr. Kirk said this resolution detailed continued maintenance and upgrades of industry standards at the Mid-Conn WPF.

The motion previously made and seconded was approved unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
|                                  |            |            |                |
| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**RESOLUTION REGARDING THE PURCHASE OF ONE (1) NEW YARD TRACTOR FOR THE MID-CONNECTICUT WASTE PROCESSING FACILITY**

Chairman Pace requested a motion to approve the above referenced motion. Vice-Chairman O'Brien made the motion, which was seconded by Director Damer.

**RESOLVED:** That the President is hereby authorized to execute an agreement for the purchase of (1) one new yard tractor from New England Industrial Truck, Inc., to be used at the Mid-Connecticut Waste Processing Facility, substantially as presented and discussed at this meeting.

Mr. Kirk said this purchase is for the yard tractor which moves and manipulates the ash trailers at the site. He said it is particularly necessary as ash is being moved from the location to Putnam, Connecticut. Mr. Kirk said the two older tractors are being sold. He said he believes there is a typographical error in the budget which transposes the \$35,000.00 number. Mr. Kirk explained this item has been properly budgeted for a \$75,000.00-plus expenditure in a separate line item.

Vice-Chairman O'Brien said that this purchase also provides for an additional cost savings of \$4,200.00 for CRRA by not repairing the old existing tractors.

The motion previously made and seconded was approved unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
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| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**RESOLUTION REGARDING AUTHORIZATION OF CHANGE ORDERS FOR THE MID-CONNECTICUT POWER BLOCK FACILITY**

Chairman Pace requested a motion to approve the above referenced motion. Vice-Chairman O'Brien made the motion, which was seconded by Director Damer.

**RESOLVED:** That the President is hereby authorized to execute change order No.'s 2, 3, and 4 with Merritt Contractors, Inc., to implement modifications to the original scope of Work for the Ash Load Out Building and Site Modifications at the Mid-Connecticut Resource Recovery Facility project, substantially as presented and discussed at this meeting.

Mr. Kirk said that the original contract of \$2.2 million from reserves has been voted on and approved concerning the ash load-out. He explained this resolution details three change orders which cost more than \$50,000. Mr. Kirk said the change order budget is still within 10 percent of the amount and still reasonable.

Mr. Kirk said that management feels the three change orders are legitimate and the contractor continues to do excellent work. He said there were some scheduling issues however the primary cause in the delay was weather related. Mr. Kirk said the larger issues concerned the original plan which had the exhaust system becoming integrated with Covanta. He explained Covanta said that this may put some of the plant equipment at risk and as a result management made a change.

Mr. Kirk said that management felt they were still well within the expectancy of a change order especially considering the 30 year old age of the plant.

Mr. Kirk said the change order consisted of some underground issues at the conduit which did not show up on the original drawing.

Director Jarjura said that he was in support of this as it is a reasonable change order. He said due to the current economy that he is seeing significant reductions in construction projects. Mr. Tracey said that management is also starting to see reductions in bid prices.

The motion previously made and seconded was unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
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| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING THE AUTHORIZATION OF ON-CALL LABOR AND EQUIPMENT AGREEMENTS FOR CRRA LANDFILLS**

Chairman Pace requested a motion on the above-referenced item. Vice-Chairman O'Brien made the motion, which was seconded by Director Damer.

**RESOLVED:** That the President is hereby authorized to execute agreements with Botticello Inc., David G. Roach & Sons, Inc., J. Bates & Sons, LLC, and R. L. Rogers & Sons, Inc. to provide labor and equipment for CRRA landfill operation and maintenance activities as presented and discussed at this meeting.

Mr. Kirk said this resolution establishes a stable of on-call contractors for landfill maintenance. He said it establishes a rate for all on call providers and the resolution following will establish a contract with one of those contractors.

Director Edwards asked whether the rate is set first. Mr. Egan explained that CRRA asks for the contractors' rates and that those rates are used as a consideration when management selects a contractor. He explained that the contractors' location is also taken into account as the closer a contractor office is to a CRRA facility the more reasonable the contractors typically are.

Vice-Chairman O'Brien asked that detail be provided as to why Palker Excavations' bid was not acceptable. He said that it was his recollection that Palker had not submitted a complete



package. Mr. Bodendorf said that Palker was non-responsive on several levels which was reflected in their score of zero on several items.

The motion previously made and seconded was unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
|                                  |            |            |                |
| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING THE AUTHORIZATION OF A REQUEST FOR WORK TO PROVIDE LABOR AND EQUIPMENT SERVICES FOR THE OPERATION OF THE HARTFORD LANDFILL**

Chairman Pace requested a motion on the above-referenced item. Vice-Chairman O'Brien made the motion, which was seconded by Director Damer.

**RESOLVED:** That the President is hereby authorized to execute a Request for Work with Botticello Inc., pursuant to a new On-Call Equipment Work Agreement to provide labor and equipment for the operation and maintenance of the CRRA Hartford Landfill as presented and discussed at this meeting.

Mr. Kirk said that this resolution details management's recommendation of Botticello, Inc., for the operation and maintenance of the Hartford landfill. He said that they are lowest bidder.

The motion previously made and seconded was approved unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
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| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING THE AUTHORIZATION OF CONSTRUCTION QUALITY ASSURANCE SERVICES TO SUPPORT CLOSURE OF A PORTION OF THE MSW/INTERIM ASH DISPOSAL AREA AT THE HARTFORD LANDFILL**

Chairman Pace requested a motion on the above-referenced item. Vice-Chairman O'Brien made the motion, which was seconded by Director Jarjura.

**RESOLVED:** That the President is hereby authorized to enter into a Request for Services with Fuss & O'Neill, Inc. to continue to perform Construction Quality Assurance (CQA) services associated with the capping of a portion of the MSW/Interim Ash Disposal Area of the CRRA Hartford Landfill, the installation of a new on-site access road, and the relocation of a leachate force main and electric service, substantially as discussed and presented at this meeting.

Mr. Kirk said that Fuss & O'Neil has been utilized by CRRA for several years with a history of good performance. He said the resolution details a renewal of their services. Mr. Kirk said the write-up details the evaluation scores.

The motion previously made and seconded was approved unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
|                                  |            |            |                |
| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING DELIVERY OF COVER SOILS TO THE HARTFORD LANDFILL**

Chairman Pace requested a motion on the above-referenced item. Vice-Chairman O'Brien made the motion, which was seconded by Director Jarjura.

**RESOLVED:** That the President is hereby authorized to enter into a contract with Northern Land Clearing, Inc. for delivery of soil to be used as cover material at the Hartford Landfill, and as approved by the Connecticut Department of Environmental Protection, substantially as discussed and presented at this meeting.

Mr. Egan said that this is a \$95,250.00 contract at \$5.00 per ton. Mr. Egan said because the market is fluid CRRA has the authority to negotiate arrangements with soil generators or deliverers. He said this job happened the previous summer and the material is primarily associated with work done on the Army Corp of Engineers Flood Control Dike and the soil comes from the City of Hartford.

Mr. Kirk said that he wanted to remind the Board that this resolution will provide revenue. Chairman Pace said that this soil came from the City of Hartford, is going into the Hartford landfill, and that all of the soils are approved by the DEP.

The motion previously made and seconded was approved unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
|                                  |            |            |                |
| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING DELIVERY OF COVER SOILS TO THE HARTFORD LANDFILL**

Chairman Pace requested a motion on the above-referenced item. Vice-Chairman O'Brien made the motion, which was seconded by Director Damer.

**RESOLVED:** That the President is hereby authorized to enter into a contract with Ansonia Copper and Brass, Inc. for delivery of contaminated soil to be used as cover material at the Hartford Landfill, and as approved by the Connecticut Department of Environmental Protection, substantially as discussed and presented at this meeting.

Mr. Egan said that this soil was generated in the City of Waterbury from the Ansonia Copper & Brass facility which is undergoing redevelopment. He said that material was moved into the landfill the prior summer and fall.

Director Griswold said there is an absence of reference to special waste. He asked what the soil classification is. Mr. Egan said that this soil is classified as special waste by the DEP.

The motion previously made and seconded was approved unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
|                                  |            |            |                |
| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION  
REGARDING DELIVERY OF COVER SOILS TO THE HARTFORD LANDFILL**

Chairman Pace requested a motion on the above-referenced item. Vice-Chairman O'Brien made the motion, which was seconded by Vice-Chairman Martland.

**RESOLVED:** That the President is hereby authorized to enter into a contract with Ansonia Copper and Brass, Inc. for delivery of contaminated soil to be used as cover material at the Hartford Landfill, and as approved by the Connecticut Department of Environmental Protection, substantially as discussed and presented at this meeting.

Mr. Egan said that the difference between this and the previous contract is that this soil is more tainted which allows CRRA to command a higher price. He said that CRRA will not receive 10,000 tons, but more likely in the range of 3,000 tons.

Chairman Pace said that this soil was approved by the DEP. He asked whether this type of material is positioned deeper into the surface. Mr. Egan said yes and explained that material that is tainted above a certain threshold must be placed underneath the final synthetic liner, which is where most of these soils will go.

Director Lauretti asked what the life expectancy of the synthetic liner is. Mr. Egan said that the linear low-density polyethylene has been used in landfill construction for about three decades will likely last for several hundred years.

The motion previously made and seconded was approved unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
|                                  |            |            |                |
| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION  
REGARDING DELIVERY OF COVER SOILS TO THE HARTFORD LANDFILL**

Chairman Pace requested a motion on the above-referenced item. Vice-Chairman O'Brien made the motion, which was seconded by Director Jarjura.

**RESOLVED:** That the President is hereby authorized to enter into a contract with AES Remedial Contracting, LLC for delivery of contaminated soil to be used as cover material at the Hartford Landfill, and as approved by the Connecticut Department of Environmental Protection, substantially as discussed and presented at this meeting.

Chairman Pace said the price is about \$20.00 a ton. He asked Mr. Egan if there is anything significantly different concerning this resolution. Mr. Egan said no. He said it has been approved by the DEP, has come in and the contract is over.

Vice-Chairman O'Brien thanked Mr. Egan and his staff for their hard work. He pointed out that the total of these contracts equals roughly \$1,000,000.00 of revenue which will reduce the cost of the closure of the Hartford landfill.

The motion previously made and seconded was approved unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
|                                  |            |            |                |
| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING DELIVERY OF COVER SOILS TO THE HARTFORD LANDFILL**

Chairman Pace requested a motion on the above-referenced item. Vice-Chairman O'Brien made the motion, which was seconded by Director Griswold.

**RESOLVED:** That the President is hereby authorized to enter into a contract with Kessler Construction Company for delivery of contaminated soil to be used as cover material at the Hartford Landfill, and as approved by the Connecticut Department of Environmental Protection, substantially as discussed and presented at this meeting.

Mr. Egan said this soil is associated with the Aetna development project and is being generated by the City of Hartford. Mr. Egan said this soil has been approved by the DEP.

The motion previously made and seconded was approved unanimously by roll call.

| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
|                                  |            |            |                |
| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**RESOLUTION REGARDING THE FIRST AMENDMENT TO THE AGREEMENT FOR ELECTRONIC RECYCLING COLLECTION SERVICES BETWEEN ECO INTERNATIONAL LLC AND THE CONNECTICUT RESOURCES RECOVERY AUTHORITY**

Chairman Pace requested a motion on the above-referenced item. Vice-Chairman O'Brien made the motion, which was seconded by Director Damer.

**RESOLVED:** That the President is authorized to execute the First Amendment to the Agreement For Electronic Recycling Collection Services with Eco International, LLC to conduct electronic recycling collection services for the municipalities in CRRA's Mid-Connecticut, Wallingford and the Bridgeport Projects, substantially as presented and discussed at this meeting.

**AND FURTHER RESOLVED:** That said First Amendment to the Agreement includes a .039 price per pound for collections conducted in calendar year 2010.

Mr. Kirk said that CRRA's contract for electronic recycling is a small dollar amount and serves as a very important program for all member towns. He explained CRRA provides for disposal at collection events and that they serve as a very popular and necessary program.

Mr. Kirk said that CRRA's contractor had contracted and committed to a zero tipping fee for collection of the electronics per pound. He said the contractor has since informed CRRA he is unable to provide the service at that fee because he had anticipated the DEP putting a regulation into effect providing for revenues.

Mr. Kirk said that he would like to point out that the number two contractor had bid a number much higher than the number management is negotiating and that the number two contractor has also filed for bankruptcy. Mr. Gaffey said there is news every day of failing companies concerning recyclables.

Director Damer asked for clarification on the pricing. Mr. Gaffey said the requested amended price is 3.9 cents. Mr. Gaffey said that the DEP had informed CRRA that the program the contractor is waiting for will not go into effect until March 2010.

Vice-Chairman O'Brien said that this is a waste stream that CRRA needs to make sure is disposed of properly.

Director Griswold asked whether management has been looking into providing this service in FY'10. Mr. Gaffey said that it was his presumption that Eco will bid again and that management will be looking into the possibilities.

Director Griswold asked whether CRRA will be offering the member towns this service as they had in the past. Mr. Gaffey said that the answer is yes. Director Lauretti asked if there are also municipal pick-ups available. Mr. Gaffey said yes and that the contractor could most likely provide pick-ups twice a month.

The motion previously made and seconded was approved unanimously by roll call.



| <b>Directors</b>                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> |
|----------------------------------|------------|------------|----------------|
| Michael Pace, Chairman           | X          |            |                |
| Dave Damer                       | X          |            |                |
| Alan Desmarais                   | X          |            |                |
| Timothy Griswold                 | X          |            |                |
| Mark Lauretti                    | X          |            |                |
| Theodore Martland                | X          |            |                |
| Raymond O'Brien                  | X          |            |                |
| Linda Savitsky                   | X          |            |                |
|                                  |            |            |                |
| <b>Ad-Hocs</b>                   |            |            |                |
|                                  |            |            |                |
| Steve Edwards, Bridgeport        |            |            |                |
| Warren H, Howe, Jr., Wallingford |            |            |                |

**EXECUTIVE SESSION**

Chairman Pace requested a motion to enter into Executive Session. The motion made by Vice-Chairman O'Brien and seconded by Director Savitsky was approved unanimously by roll call. Director Savitsky requested that only the Board members be invited. No management or others were present.

The Executive Session began at 12:10 p.m. and concluded at 12:57 p.m. Chairman Pace noted that no votes were taken in Executive Session.

The meeting was reconvened at 12:57 p.m., the door was opened, and the Board secretary and all members of the public were invited back in for the continuation of public session.

**ADJOURNMENT**

Chairman Pace requested a motion to adjourn the meeting. The motion made by Director Martland and seconded by Director Savitsky was passed unanimously.

The meeting was adjourned at 12:58 p.m.

Respectfully submitted,

Moira Kenney  
Secretary to the Board/Paralegal